

# TU STUDENT EMPLOYMENT JOB APPLICATION



<b>Position Applying For:</b>			<b>Department:</b> Tutoring & Learning Center								
<b>Personal</b>	<b>Name (Last, First, Middle):</b>		<b>TU NetID:</b>		<b>Email:</b>						
	<b>Address:</b>				<b>Telephone Number:</b>						
	<b>Do you have a Federal Work Study Award?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No      Federal Work Study is part of your financial aid										
	<b>International Student:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <small>Students may only work for 20 hours per week during the academic year.</small>										
<b>Education</b>	<b>Year In School:</b>		<b>Major:</b>								
	<input type="checkbox"/> Freshman <input type="checkbox"/> Senior <input type="checkbox"/> Sophomore <input type="checkbox"/> Graduate Program <input type="checkbox"/> Junior		<b>Minor:</b>								
			<b>Awards/Certifications:</b>								
<b>Key Activities:</b>											
CUM GPA											
<b>Employment &amp; Volunteer Experience</b>	<b>Please list your current and previous employment and volunteer history below.</b>										
	<b>Employment Date Range</b>	<b>Company Name</b>	<b>Position</b>	<b>Hours Worked Per Week</b>	<b>Is this a TU Department?</b>						
					<input type="checkbox"/> Yes <input type="checkbox"/> No						
					<input type="checkbox"/> Yes <input type="checkbox"/> No						
					<input type="checkbox"/> Yes <input type="checkbox"/> No						
				<input type="checkbox"/> Yes <input type="checkbox"/> No							
<b>Optional</b>	<b>List your computer skills or additional skills applicable to this position</b>		<b>Schedule</b>	<b>Semester (Check One):</b> <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring <input type="checkbox"/> Summer							
				<b>Check off the times that you will be AVAILABLE to work.</b>							
				<small>Be sure to allow for plenty of time to make it between classes.</small>							
					MON	TUE	WED	THU	FRI	SAT	SUN
				7-8 a.m.							
				8-9 a.m.							
				9-10 a.m.							
				10-11 a.m.							
				11-Noon							
				Noon-1 p.m.							
1-2 p.m.											
2-3 p.m.											
3-4 p.m.											
4-5 p.m.											
5-6 p.m.											
6-7 p.m.											
Later											
<p>Towson University is in compliance with deferral and state regulations regarding nondiscrimination on the basis of race, color, national origin, religion, sex, age, political affiliation, veteran status, condition of handicap, or other prohibited reason. For further information, contact the Office of Human Resources: (410) 704-2162. The University does not discriminate on the basis of sexual orientation.</p> <p>Towson University is an equal opportunity/affirmative action employer and has a strong institutional commitment to diversity. Women, minorities, persons with disabilities, and veterans are encouraged to apply.</p>											

**Please read and sign below:**

I acknowledge this application for employment with Towson University. If an employment relationship is established, I understand that such employment is temporary, at-will. I understand that misrepresentation, omission, or falsification of information connected with my application will be sufficient cause for dismissal from employment.

If you are offered this position, would you be able to perform the duties as described to you with or without accommodations?  Yes  No

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

May we contact your current employer?      Yes       No

In paragraph form, describe what is significant about you, your education, accomplishments, and future aspirations as they apply to the type of work you are interested in obtaining:

List all of the courses you are interested in tutoring (B+ or higher required):

## TUTOR RECOMMENDATIONS

 **Please note: all tutor applicants need recommendations from 2 faculty. If tutoring different subject areas, like economics and accounting, 1 faculty from each subject area is needed.**

Please select 2 faculty members from the Towson University faculty that will provide recommendations in the course area(s) you are interested in tutoring. If contacted for an interview, the Coordinator will request the recommendation from the faculty directly.

**Please list two Towson University faculty:**

Name: \_\_\_\_\_ E-mail Address \_\_\_\_\_ Course

Name: \_\_\_\_\_ E-mail Address \_\_\_\_\_ Course

Additional faculty: only required if tutoring more than two subject areas at a center (like economics, accounting and Spanish)

Name: \_\_\_\_\_ E-mail Address \_\_\_\_\_ Course

Name: \_\_\_\_\_ E-mail Address \_\_\_\_\_ Course