



**Fraternity &  
Sorority Life**

**TOWSON UNIVERSITY**

**CHAPTER ASSESSMENT PROGRAM**

**SPRING 2025**

The Towson Chapter Assessment Program (CAP) was modeled after the Univ. of Delaware's CAP with permission in 2008

<b>Chapter Name:</b>	<b>Semester:</b>	<b>Staff member:</b>
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Category	Earned	Maximum
Academics		90 (30%)
Chapter Management		60 (20%)
Membership Development		60 (20%)
Community Involvement		60 (20%)
Presentation		30 (10%)
<b>OVERALL TOTAL =</b>		<b>300</b>

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## Towson University

Category	Expected	Percent of program	Category Maximum
Academics	55	30%	90
Chapter Management	45	20%	60
Membership Development	45	20%	60
Community Involvement	45	20%	60
Presentation	20	10%	30
<b>TOTAL:</b>	<b>210</b>	<b>100%</b>	<b>300</b>

### Recognition levels

<b>Gold:</b>	<b>above 260</b>
<b>Silver:</b>	<b>238-259</b>
<b>Bronze:</b>	<b>210-237</b>
<b>Needs Improvement:</b>	<b>209 and below</b>

### Chapter Program Participation:

Chapters (between 1 - 20 members) must have at least 2 people present in the proof with full list of person listed for it to count within CAP.

Chapters (21+ members) must have at least 5 people present the proof with full list of person listed for it to count within CAP.

Chapters need to follow CDC, State, and University guidelines when hosting CAP events.

CAP programming and education can be virtual when necessary.

**\*\*\*If a chapter is caught falsifying CAP it will be considered a major violation and a 50 pt reduction in their final score**

**All points earned for that section will then be forfeited.\*\*\***

### Incentives:

#### Monetary incentives

**\$400** credit given to general account to the first place chapter in each Sorority and Fraternity in each respective council.

**\$200** credit given to general account of the second place chapter in each Sorority or Fraternity in each respective council.

\* To be eligible for the monetary award a chapter must be at a Gold level.

#### Social Incentives

Social privileges are only awarded to chapters that **meet or exceed expectations (at least 210 points)**

† Including but not limited to date parties, late-night parties, mixers, semi-formals, showcase performances, large scale outdoor events and formals.

#### Recognition Incentives

Gold chapters would have first choice for CAP placement order. As such, all Gold chapters would have first choice for a song and theme selections when Greek competitions are signed up for.

TU will advertise the amount of community service hours each chapter does

TU will advertise the average amount of money raised per member for each chapter

TU will advertise the percentage of members involved with co-curricular activities for each chapter

#### Disincentives

If a chapter receives a disciplinary sanction from the OSARP, the chapter will lose up to 25 points in the CAP per offense for their "scored" status for that semester.

"Censures" are considered minor infractions.

Chapters ranked at "Needs Improvement" level are not allowed to have any social privileges and are placed on social probation for that semester.

† Including but not limited to date parties, mixers, semi-formals, outdoor events, Formals, etc. (only exception Homecoming / Greek week)

† If they fail to move to the Bronze level (or better), the first semester after scoring "Needs Improvement",

they are suspended from the University for a minimum of 1 year.

† CAP drives are due to the Office of Fraternity and Sorority Life on the date of the chapters scheduled presentation.

The Director for the Office of F & SL has the discretion to extend the timeframe.

† **Failure** to have any materials in CAP Sharepoint folders may result in a suspension for no less than one year.

All Greek-Lettered Organizations, no matter, what status shall participate in CAP.

For expanding or recolonized/re-activated chapters- The chapter will have the semester after the start of their expansion/colonization practice CAP.

For expanding or re-activating chapters-, an automatic score of "Bronze" will be applied, no matter how chapter scores, unless the score is higher.

#### Appeals

Chapters may appeal decisions as it relates to the chapters score or probation to the Assistant Vice President of Campus Life

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

Chapters may appeal decisions as it relates to the chapters suspension to the Associate Dean of Students

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

<b>Academics</b>		
<b>All Men's/Women's GPA =</b>	<b>Points Available</b>	<b>Score</b>
<b>Chapter GPA - Tracked by the FSL Office =</b>		
At the All Men's or Women's Avg	55	
0.05 above the average	60	
0.10 above the average	65	
0.15 above the average	70	
0.20+ above the average	75	
0.05 below the average	50	
0.10 below the average	45	
0.15 below the average	40	
0.20 below the average	35	
0.25 below the average	30	
0.30 below the average	25	
0.35 below the average	20	
0.40 below the average	10	
0.45 below the average	5	
0.50 below the average	0	
0.55 below the average	-5	
0.60 below the average	-10	
0.65 below the average	-15	
0.70+ below the average	-20	
<b>GPA of non-initiated, or newest members -Tracked by the FSL Office</b>		
is above 3.3	12	
is 3.0 - 3.29	10	
is 2.8 - 2.949	8	
is 2.6 - 2.79	6	
is 2.50 - 2.59	4	
is 2.25 - 2.49	2	
is 2.0 -2.24	-5	
is below 2.0	-10	
1.) <b><i>**Presentation Proof Required**</i></b> -Chapter hosts academic initiatives (4pts each) (ex:- study halls, writing workshops, tutoring, quiet hours, etc.)	Max of 8	
2.) Chapter has a member or members get inducted into Order of Omega: Greek Life National Honor Society (3pts each) - <b>Tracked by the FSL Office</b>	Max of 6	
3.) Chapter submits an academic plan - <b>Tracked by the FSL Office</b>	3	
<b>Total Points for Academics</b>	Max 90	

<b>Chapter Management</b>			
	<b>Points Avail</b>	<b>Score</b>	<b>Notes</b>
<b>1.) Budget Management - <u>**Presentation Proof Required**</u></b>			
1.1) Chapter has an operating budget	3		
1.2) Receipt from council treasurer that states chapter's council dues have been paid	3		
<b>2.) Presidential Deadlines - Tracked by FSL Office</b>			
2.1) President 1 on 1 with FSL staff advisor (at least 3 times per semester) (3pts each)	Max of 9		
2.2 ) Rosters submitted on time and fully completed	3		
2.3) President and Advisor review and sign the TU Relationship Statement (Docu Sig	3		
2.4) Submit a copy of your chapter bylaws (FA)/ Submits Proof of Insurance (SP)	3		
2.5) Submits signed faculty/staff advisor agreement on time (Docu Sign)	3		
Chapter loses a point for each task above not completed and on time	(-1)		
<b>3.) Disciplinary Status - Tracked by the FSL Office</b>			
3.1) Chapter violates FSL policies / Council Bylaws (- 10 for each)	0		
3.2) Major violations (Hazing, Alcohol, Assault, Etc. ) (-25 for each)	0		
<b>4.) FSL Required Trainings / Meetings - Tracked by the FSL Office</b>			
4.1) 10% or more of your chapter attends the Leadership Academy	4		
4.2) Chapter rep(s) attends FSL Monthly Executives Meeting (2 Pts each)	Max of 6		
4.3) Required chapter rep(s) % attends Hazing Prevention (FA)/ FSL Special Program	5		
Chapter does not meet required attendance for required trainings (-1 for each)	(-1)		
<b>5.) Officer planning and development - <u>**Presentation Proof Required**</u></b>			
5.1) Executive board has transitioning meeting(s)	3		
5.2) Executive board hosts a semester planning meeting or retreat	3		
<b>6.) Organization Marketing/Branding - Tracked by the FSL Office</b>			
6.1) Chapter is registered with updated page on Involved @ TU	3		
6.2) Chapter post an event on Involved @TU	3		
6.3) Chapter has update digital platfoorms (IG, FB, Website,etc) (2pts for each)	Max of 6		
Chapter is not re-registered on Involved@TU	(-2)		
<b>7.) National Organization - <u>**Presentation Proof Required**</u></b>			
7.1) Chapter and /or member receives National / Regional Award (3 for each award)	Max of 6		
7.2) Chapter rep(s) attend a regional or national training	3		
<b>8.) Advisor/Faculty Involvement - <u>**Presentation Proof Required**</u></b>			
8.1) Advisor attends chapter meetings and/or educational workshop (3 points each)	Max of 6		
8.2) <b>Bonus:</b> A faculty member (professor) attends a meeting or educational workshop	2		
<b>CATEGORY TOTAL POINTS</b>	<b>MAX 60</b>		

<b>Member Development</b>			
***To count for CAP, Member Development Activities must be hosted by the chapter, by another Greek life organization, co-sponsored by a Greek life Organization or hosted by the Office of Fraternity and Sorority Life***			
		<b>Points Avail</b>	<b>Score</b>
			<b>Notes</b>
<b>1.) Health and Wellness Education / Intatives - <u>***Presentation Proof Required***</u> (ex: physical, mental health)</b>			
Chapter attends, host or collaborates to host a health/wellness workshop(s), and/or initiative(s)			
	80% +	12	
	60 -79%	9	
	40-59%	6	
	20-39%	3	
Chapter does not do health and wellness programming		(-2)	
<b>2.) Organizational Education (ex: Bylaws, Risk/ Safety, National Program, Recruitment / Intake Training, etc: - <u>***Presentation Proof Required***</u></b>			
Chapter hosts education that informs members about chapter operations or trains members to improve operations			
	80% +	12	
	60 -79%	9	
	40-59%	6	
	20-39%	3	
Chapter does not do any Organizational Education		(-2)	
<b>3.) New Member Recruitment, Development and Retention - <u>***Presentation Proof Required***</u></b>			
3.1) Chapter maintains the entire new member class/ line, or at total -			
	90% -	12	
	70% - 89%	9	
	50% - 69%	6	
Chapter did not pursue new members / 30% - 49%		3	
3.2) New member class or line attends Greek 101 - <b>Tracked by FSL Office</b>			
		3	
3.3) Chapter submits a New Member education / Intake plan and schedule - <b>Tracked by FSL Office</b>			
		3	
3.4) New member class or line attends TIPS (# of people designated by the Office of FSL) - <b>Tracked by FSL Office</b>			
		3	
Chapter with a new member class or line does not complete <b>all three listed</b> items above (-2 for each)		(-6)	
<b>4.) Diversity and Inclusion Education / Intatives - <u>***Presentation Proof Required***</u> (ex: Topics on race, religion, sexuality, ability, etc.)</b>			
5.1) Chapter attends, hosts or collaborates to host a diversity and inclusion program(s) and/or			
	80% +	12	
	60 -79%	9	
	40-59%	6	
	20-39%	3	
Chapter does not host their own diversity and inclusion program(s), workshop(s), and/or		(-2)	
<b>6.) Career and Life Skills Education / Intative - <u>***Presentation Proof Required***</u></b>			
Chapter attends, hosts or collaborates to host a career or Life skills development workshop(s), and/or initiative(s)			
	80% +	12	
	60 -79%	9	
	40-59%	6	
	20-39%	3	
<b>Bonus:</b> Chapter members attend job or internship fairs / Study abroad info / Meeting with the Career Center coach		(+3)	
Chapter does not do Prof. / Career and Life Skills program(s), workshop(s), and/or initiative(s)		(-2)	
<b>CATEGORY TOTAL POINTS</b>		<b>MAX 60</b>	

Community Involvement		Points Avail	Score	Notes
<b>1.) Greek Leadership and Council Involvement - Tracked by FSL Office</b>				
1.1) Chapter delegate attends bi-weekly council meetings				
Expectation: Attendance at 75% of meetings		3		
Attendance at 100% of meetings		6		
1.3) Chapter member serves on respective council executive board		2		
1.4) Chapter member serves as a Greek Ambassador		2		
1.5) Chapter member participates in the Greek Emerging Leaders program		2		
1.6) Chapter member participates in the Executive Leadership Series		2		
1.8) Chapter member is on the Order of Omega Executive board		2		
<b>Bonus:</b> +2 for each category that the chapter has more than one person represented.		(+2)		
<b>2. Community Service - <u>**CAP Form Submission Proof Required**</u></b>				
8+ hours per member		12		Total Hours (TH) =
6 -7 hours per member		10		TH / Per members =
4-5 hours per member		8		
2-3 hours per member		6		
1 hour per member		4		
Chapter does not do community service or provide proof hours logged were actually completed		(-2)		
<b>Bonus:</b> +3 Chapter does service for a non-profit and provides the contact information		(+3)		
<b>3.. Philanthropy - <u>**CAP Form Submission Proof Required**</u></b>				
\$80+ donated per member		12		Total Donation (TD) =
\$60 - \$79 donated per member		10		TD / Per members =
\$40 - \$59 donated per member		8		
\$20 - \$39 donated per member		6		
\$10 - \$19 donated per member		4		
Chapter does not do philanthropy or provide proof money was actually donated		(-2)		
<b>Bonus:</b> + 3 Chapter reaches over \$100 donated per member		(+3)		
<b>4.) Supporting Greek Life and University Activities - <u>**Presentation Proof Required**</u></b>				
4.1) 10% of members or more: participate in Homecoming events (Fall) / Greek Week (Spring)		3		
4.2) 10% of members or more: attend a TU athletics events		3		
4.4) 10% of members or more: attend an event hosted by an NPHC Greek life chapter		3		
4.5) 10% of members or more: attend an event hosted by an IFC Greek life chapter		3		
4.6) 10% of members or more: attend an event hosted by an MGC Greek life chapter		3		
4.7) 10% of members or more: attend an event hosted by an PHA Greek life chapter		3		
4.8) 10% of members or more: attend an event hosted by an IGC Greek life chapter		3		
4.9) 10% of members or more: attends an event by a university office, department or academic college		3		
4.10) 10% of members or more: attend a non-greek life Student Org event		3		
4.11) 10% of members or more: attend an event hosted by your Council Executive Board		3		
4.12) <b>Bonus:</b> 20% of members or more: attend a FSL Office designated CAP + opportunity (+6 pts ea)		(Max of 12)		
<b>5.) Alcohol Free Brotherhood/Sisterhood "Social" Events - <u>**Presentation Proof Required**</u></b>				
5.1) Chapter plans and hosts a brotherhood or sisterhood event for their chapter*				
80% +		12		
60 -79%		10		
40-69%		8		
20-39%		6		
<b>6.) % of members involved in on-campus co-curricular activities - <u>**CAP Form Submission Proof Required**</u></b>				
80% +		12		
60 -79%		10		
40-69%		8		
20-39%		6		
<b>7.) Senior Members</b>				
7.1) Gift, appreciation, opportunity for senior members - <u>**Presentation Proof Required**</u>		4		
7.2) Chapter submits senior list to the FSL Office - <u>**CAP Form Submission Proof Required**</u>		Max of 4		
<b>8.) Alumni Relations - <u>**Presentation Proof Required**</u></b>				
8.1) Chapter plans an event for/ with alumni		4		
8.2) Chapter communicates with alumni (newsletter, facebook, group chats, up to 2 pts for each)		Max of 4		
<b>CATEGORY TOTAL POINTS</b>		MAX 60		

### Chapter Assessment Program Final Presentation

	Points Avail	Our
<b>1.) Content</b>		
1.1) Representative presents <b>Detailed Content</b> for "Academics"	4	
1.2) Representative presents <b>Detailed Content</b> for "Chapter Management"	4	
1.3) Representative presents <b>Detailed Content</b> for "Member Development"	4	
1.4) Representative presents <b>Detailed Content</b> for "Community Involvement"	4	
<b>2.) Delivery</b>		
2.1) Representative delivers an "Exceptional" presentation: Clear, articulate, eye contact, etc.	4	
Representative delivers an "Effective" presentation: Mostly clear, articulate, eye contact, etc.	3	
Representative delivers an "Average" presentation: Somewhat clear, articulate, eye contact, etc.	2	
<b>3.) Visual Aid</b>		
3.1) Representative delivers an "Exceptional" presentation: Great visual theme and layout, use of graphics, sound, and/or animation	4	
Representative delivers an "Effective" presentation: Mostly uses visual theme and layout, use of graphics, sound, and/or animation.	3	
Representative delivers an "Average" presentation: Somewhat uses visual theme and layout, use of graphics, sound, and/or animation.	2	
<b>4.) Text Mechanics</b>		
4.1) Representative delivers an "Exceptional" presentation: Representative's presentation has no misspelling or grammatical errors.	4	
Representative delivers an "Effective" presentation: Representative's presentation has no more than two misspellings and/or grammatical errors.	3	
Representative delivers an "Average" presentation: Representative's presentation has no more than four (4) misspellings and/or grammatical	2	
<b>5.) Question and Answer</b>		
5.1) Representative answers all questions clearly and concisely. Has a firm grasp of the information presented.	2	
Representative answers some questions clearly and concisely. Has an average grasp of the information presented.	1	
Presenter does not start presentation on time	-2	
Presenter does not know how to work technical equipment	-2	
Presenter is not dressed appropriately	-2	
Presenter goes over time limit	-2	
Presentation duplicates content from previous semesters	<b>Automatic "0" for CAP</b>	
CATEGORY TOTAL POINTS	MAX 30	