Search

REFUNDS

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ACADEMICS

CAMPUS & COMMUNITY

STUDENT LIFE

HOME / BURSAR'S OFFICE / REBATES & REFUNDS / REFUNDS / FALL REFUND DATES & POLICY

ADMISSIONS & AID

# Fall Refund Dates & Policy

### Fall 2017 Refund Policy

A full or partial refund may be given if you choose not to complete the fall session. To qualify, you must officially withdraw online through Self Service. Notification to the instructor does not constitute a proper withdrawal. If you fail to officially drop online, you will be financially responsible for all term charges. Please note that during the change of schedule period, students are allowed to adjust their schedules and receive a 100% refund of tuition and fees. The following dates only apply to full withdrawal from the university.

To drop online:

ABOUT TU

- Login to Towson Online Services
- Click the Self Service link

Select Enroll/Drop

- Click the Student Center link

order to receive a 100 percent refund of tuition and fees. If you choose to drop after the change of schedule period for the class session, the last date on which you withdraw online from a class determines the percentage of the refund. All refund percentages are based on the official start of the class session. Please see below for refund method.

You must drop courses by the end of the change of schedule period for the class session in

Fall 2017 Refund Dates for Regular Session

The change of schedule period for the regular session is August 28 to September 6, 2017.

Through 9/6/2017	None*	100%	Tuition and Fees
9/7/2017 - 9/18/2017	W	50%	Tuition Only
9/19/2017 - 11/6/2017	W	0%	N/A

Fall 2017 Refund Dates for First 7-Week Session

DATES

\*Classes dropped from student schedule.

#### The change of schedule period for the first seven-week session is August 28 to August 31, 2017

GRADE

REFUND PERCENT

**TUITION AND/OR FEES** 

Through 8/31/2017	None*	100%	Tuition and Fees
9/1/2017 - 9/6/2017	W	100%	Tuition and Fees
9/7/2017 - 9/18/2017	W	50%	Tuition Only
9/19/2017 - 9/25/2017	W	0%	N/A

Fall 2017 Refund Dates for Second 7-Week Session

\*Classes dropped from student schedule.

#### The change of schedule period for the second seven-week session is October 18 to 23, 2017. The following dates only apply to full withdrawal from the university.

DATES GRADE REFUND PERCENT TUITION AND/OR FEES

Through 10/23/2017	None*	100%	Tuition and Fees	
10/24/2017 - 11/15/2017	W	0%	N/A	
*Classes dropped from studer	nt schedule.			

Refund Method

#### Any unpaid charges on a student's financial account with Towson University will be subtracted from the refund amount prior to processing a refund request. For payments made

on your credit card monthly statement. For payments made by any method other than credit card, refunds will be issued by check. For each class session, refunds will be processed after the term's change of schedule period. However, students may ask for the refund process to be initiated prior to this by contacting the Bursar's Office. If a student receives a refund of amounts charged to a credit card, the credit card owners are responsible for paying any and all interest charges accrued on the credit card. Questions regarding refunds should be referred to the Bursar's Office in Enrollment Services room 336, 410-704-2100, toll free 1-888-5BURSAR. You can also access information about exceptions to our refund policy.

by credit card, refunds will be credited to the original credit card account and will be reflected

Withdrawal Refund Policy – Full Fall Term 1. Through the end of the change of schedule period, 100 percent of tuition and fees shall be refunded to the student.

# calendar day after the official start of the term, 50 percent of tuition only shall be

shall be issued.

fees, student classification fee

refunded to the student who fully withdraws from the university. 3. Beginning with the 23rd calendar day after the official start of the session, no refund

2. From the first day after the end of the change of schedule period through the 22nd

4. The following fees are non-refundable, regardless of when a withdrawal takes place: late payment fee, room deposit fee, application fee, enrollment contract fee, closed contract fee, nursing deposit fee, and study abroad fee.

**5.** In addition to the above fees, the following fees are non-refundable after the *official* 

start of classes for the term: housing charge, applied fees (private instruction,

- student teaching, clinical practicum, etc.), parking permit fee 6. In addition to the above fees, the following fees are non-refundable after the official change of schedule period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based
- 7. The meal plan fee is prorated after the official change of schedule period. Withdrawal Refund Policy – First Seven-Week Session of Fall Term 1. Through the tenth calendar day after the official start of the session, 100 percent of

22nd calendar day, a 50 percent refund of tuition only shall be refunded to the

tuition and fees shall be refunded to the student. 2. From the eleventh calendar day after the official start of the session through the

student who fully withdraws from the university.

3. Beginning with the 23rd calendar day after the official start of the session, no refund shall be issued. 4. The following fees are non-refundable, regardless of when a withdrawal takes

closed contract fee, nursing deposit fee, and study abroad fee

**5.** In addition to the above fees, the following fees are non-refundable after the *official* start of classes for the term: housing charge, applied fees (private instruction, student teaching, clinical practicum, etc.), parking permit fee 6. In addition to the above fees, the following fees are non-refundable after the official

place: late payment fee, room deposit fee, application fee, enrollment contract fee,

- change of schedule period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based fees, student classification fee 7. The meal plan fee is prorated after the official change of schedule period.
- Withdrawal Refund Policy Second Seven-Week Session of Fall Term

## week session, no refund shall be issued.

1. Through the sixth calendar day after the official start of the second seven-week

session, 100 percent of tuition and fees shall be refunded to the student.

closed contract fee, nursing deposit fee, and study abroad fee

2. Beginning with the seventh calendar day after the official start of the second seven-3. The following fees are non-refundable, regardless of when a withdrawal takes

place: late payment fee, room deposit fee, application fee, enrollment contract fee,

**4.** In addition to the above fees, the following fees are non-refundable after the *official* start of classes for the term: housing charge, applied fees (private instruction, student teaching, clinical practicum, etc.), parking permit fee

5. In addition to the above fees, the following fees are non-refundable after the official

- change of schedule period for the term: athletic fee, Auxiliary Services fees, Student Government Association fee, technology fee, overload surcharge fee, course-based fees, student classification fee
- **6.** The meal plan fee is prorated after the official change of schedule period.

Exceptions to Refund Policy



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