

## *Faculty Travel Funding Guidelines*

The following Faculty Travel Funding Guidelines apply to travel funding supported using state-side (hard) monies. Please talk with your college dean for additional information regarding these guidelines and/or travel funding supported with monies other than state-side (hard) monies.

- The maximum total amount of travel funding from the college and/or department for individual faculty persons per fiscal year will be determined and communicated by each college.
- Travel funding will be provided to only one faculty person on co-authored presentations / panels / papers / workshops.
- Faculty persons giving any particular presentation / panel / paper / workshop may receive travel funding one time only for that particular presentation / panel / paper / workshop.
- Multiple faculty persons may receive travel funding for interdisciplinary presentations / panels / papers / workshops that involve faculty persons from more than one college. Approval for such multi-college interdisciplinary presentations / panels / papers / workshops needs to be gained from each relevant college dean.