



MARYLAND CAPITOL POLICE ID REQUEST FORM

State Employee Non-Employee Contractual Temp
 Reg-Lobbyist N-Lobbyist LGO Media Contractor

New Damaged Stolen Lost Renewal Transfer Name Change

APPLICANT INFORMATION: ATTACH COPY OF APPLICANT'S DRIVER'S LICENSE - (Make sure photo is clear and light enough to identify the individual)

Name(Print): Last: _____ First: _____ Middle: _____

Date of Birth: _____ Race: _____ Sex: _____ SSN#: (last four) _____

Driver's License # _____ State: _____ Phone #: (Home/Cell) _____

Home Address: _____

STATE EMPLOYEE INFORMATION:

Agency / Employer: _____

Address: _____ Office Phone #: _____

ID Coordinator: _____ PRINTED FULL NAME Signature: _____ ID COORDINATOR MUST SIGN APPLICATION Date: _____

LAW
ENFORCEMENT
ONLY:

Is the applicant, under Maryland law, permitted to carry a firearm? Yes No

If Yes, is it required for the applicant's work-related responsibilities? Yes No Permit #: _____

State law, Code of Maryland Regulations, COMAR 04.05.01.03B states: "Except for official purposes and by authorized personnel, an individual on the property may not carry open or concealed firearms, explosives, incendiary devices, or dangerous or deadly weapons." Under COMAR 04.05.01.01A, "property means State public buildings, improvements, grounds, and multiservice centers under the jurisdiction of the Department of General Services."

CONTRACTOR / MEDIA INFORMATION:

(Contractors: \$15.00 payable by CHECK / MONEY ORDER OR CREDIT CARD - payable to: "Maryland Capitol Police" - **NO CASH ACCEPTED**)

Company: _____ Address: _____

Company Phone: _____ Email/Fax: _____

Building: _____ Task: _____

Agency/Sponsor Name/Title: _____

Agency/Sponsor Signature: _____ Phone: _____

LOBBYIST / NON-LOBBYIST INFORMATION:

(Lobbyist: \$50.00 payable by CHECK / MONEY ORDER OR CREDIT CARD - payable to: "Maryland Capitol Police" - **NO CASH ACCEPTED**)

Current State Ethics Registration Attached: Yes No (COMAR 19A.07.01.04 Registration with Commission)

PREFERRED ID PICKUP LOCATION: ANNAPOLIS BALTIMORE

* **Applicant Signature:** _____ **Date:** _____

Replacement cost for any category of lost State ID card is \$50.00. Replacement cost of 2nd lost card is \$100.00. Replacement cost of 3rd lost card is \$250.00. Only Checks, money orders, or credit cards will be accepted and should be payable to: "Maryland Capitol Police." **CASH WILL NOT BE ACCEPTED.** A photo ID, such as a Maryland Driver's License, Maryland MVA Identification Card, Passport, or Current Military ID card must be shown to process this request.

For Office Use Only: Approved Disapproved Reviewing Officer's Signature: _____

Date of Request: _____ Card #: FRONT BACK Approval Code: _____

Credit Card Check Money Order Amt. _____ Document #: _____

SCPC Signature: _____ Date: _____