

Towson University Contingent Payroll Schedule - Fiscal Year 2025

	PeopleSoft	Pay Period	Pay Period	Pay
Payroll #'s	Payroll ID	Start Date	End Date	Date
1	C062824	06/15/24	06/28/24*	07/10/24
2	C071224	06/29/24	07/12/24	07/24/24
3	C072624	07/13/24	07/26/24	08/07/24
4	C080924	07/27/24	08/09/24	08/21/24
Contingent Lecturer contracts paid 21 pays (9/04/24- 6/11/25)				
5	C082324	08/10/24	8/23/24*	09/04/24
6	C090624	08/24/24	09/06/24	09/18/24
7	C092024	09/07/24	09/20/24	10/02/24
8	C100424	09/21/24	10/04/24*	10/16/24
9	C101824	10/05/24	10/18/24	10/30/24
10	C110124	10/19/24	11/01/24*	11/13/24
11	C111524	11/02/24	11/15/24	11/27/24
12	C112924	11/16/24	11/29/24	12/11/24
13	C121324	11/30/24	12/13/24*	12/24/2024\$
14	C122724	12/14/24	12/27/24	01/08/25
15	C011025	12/28/24	01/10/25*	01/22/25
16	C012425	01/11/25	01/24/25	02/05/25
17	C020725	01/25/25	02/07/25*	02/19/25
18	C022125	02/08/25	02/21/25	03/05/25
19	C030725	02/22/25	03/07/25	03/19/25
20	C032125	03/08/25	03/21/25	04/02/25
21	C040425	03/22/25	04/04/25	04/16/25
22	C041825	04/05/25	04/18/25	04/30/25
23	C050225	04/19/25	05/02/25	05/14/25
24	C051625	05/03/25	05/16/25*	05/28/25
25	C053025	05/17/25	05/30/25	06/11/25
26	C061325	05/31/25	06/13/25*	06/25/25
LAST FULL PAYROLL PAID FROM FY2025 FUNDS				
1	C062725	06/14/25	06/27/25	07/09/25

* Timesheets are due **one** day early due to upcoming State holiday

** Timesheets are due **two** days early due to upcoming State holiday

\$ Pay date is advanced due to State closing

Timesheets must be approved by both employees and supervisors by 10:00 a.m. on the pay period end date.

(*/**) unless noted for

early submission) Only approved timesheets will be paid in the current payroll.

Late time sheets may not be processed until the following payroll due to deadlines imposed by Central Payroll Bureau.

Do not approve timesheets with zero hours.

Paychecks are mailed directly from Central Payroll Bureau

Pay information available to employees via POSC (Payroll Online Service Center)

Adjunct Faculty Pay Dates - Second Pay Date of Month (shaded above)

Fall 2024 = 9/18; 10/02; 10/16; 10/30; 11/13; 11/27; 12/11; 12/24

Minimester 2025 = 01/22/25

Spring 2025= 2/19; 03/05; 3/19; 04/02; 4/16; 04/30; 5/14; 05/28

Lecturer Contingent Faculty paid over 21 pays

Fall start date 8/10/24 - first pay 9/04/24 Fall only end date 1/03/25 - last pay 1/22/25

Spring start date 1/04/25 - first pay 1/22/25 Spring & Full Academic Year end date 5/30/25 - last pay 6/11/25