

**TOWSON UNIVERSITY
DEPARTMENTAL SUMMARY RECOMMENDATION (DSR)**

DEPARTMENT OF _____

P&T RECOMMENDATION FORM FOR YEAR _____

FOR _____
(Faculty Member)

This form is to be completed for all faculty holding a full-time contract by each department upon the conclusion of its promotions and tenure process each fall. It is forwarded to the appropriate college/school Promotion, Tenure/Reappointment and Merit Committee for use during its deliberations. By signing this form faculty candidates indicate that they have read this form and are aware of the department's recommendation(s); it does not necessarily indicate agreement with the recommendation(s). Faculty who wish to appeal the recommendation(s) should follow procedures found in Towson University Policy on Faculty Evaluation for Promotion, Tenure/Reappointment, and Merit in the Faculty Handbook.

The _____ Department's Tenure Committee voted to recommend that you be:

- Re-appointed
- Tenured
- Not Re-appointed

Your Rank Committee recommends you for the following:

Promotion to:

- Assistant Professor
- Associate Professor
- Professor

The _____ Department's Merit Committee recommends you for the following:

- No Merit
- Base Merit
- Base + Merit

Faculty Member Signature

Date

Department Chairperson Signature

Date