



**REQUEST FOR DESIGN & CONSTRUCTION STANDARDS  
ADDITIONS AND/OR MODIFICATIONS**

**REQUESTOR INFORMATION**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

e-mail: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Extension: \_\_\_\_\_

**SUBMISSION TYPE (Please check all that apply)**

Revision to Design Standard

New Design Standard

**DESIGN STANDARD (Please provide a brief description detailing the proposed new and/or revised Design Standard, including the section number, where applicable)**

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**REVIEW COMMITTEE USE ONLY**

Date Received: \_\_\_\_\_

Status:  Approved  Not Approved

**REVIEW COMMENTS (Please provide a brief explanation as to why the proposed addition and/or change were or were not approved)**

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Please FAX the completed form to the Architecture Engineering & Construction office @  
4-3455