

Department of Music

Student Travel Request Application



Be sure to complete the COFAC Student Travel Request form found at
<https://www.towson.edu/cofac/resources/>

Name: _____ Towson University ID#: _____

Towson University e-mail address: _____

Degree program in Music: _____

Class standing: (i.e. freshman, sophomore, junior, senior, graduate) _____

Cumulative GPA (at time of application) _____ (attach most current TU unofficial transcript)
Applications without a transcript will not be considered.

Narrative Statement: Write a brief 100-150 word statement regarding the purpose and nature of the proposed travel and the potential impact/importance to their continued study at Towson. The narrative should address how the travel influences and grows their career aspirations.

Faculty Signature of Support: Obtain the signature of a faculty member who is most closely associated with the purpose of travel. *Narratives without a faculty signature will not be considered.*

Faculty Member: _____ Date: _____
Print: _____ Sign: _____

Submit both the Department of Music and COFAC application to the Department of Music Chairperson.