

Guidelines for MUSC 495
Senior Thesis/Project for the Bachelor of Science in Music Degree

TIMELINE

- Student receives approval and is authorized for MUSC 495 during the registration period prior to the start of the term when he/she/they will be completing the project. Student completes the Request for Senior Thesis/Project in Music (MUSC 495) form located on the Department website (under Resources for Students → Forms) www.towson.edu/cofac/departments/music/documents/rs-request-for-bs-in-music-capstone-musc495.pdf and submits it to the Chairperson of the Department
- Student and faculty project advisor meet to discuss the thesis subject.
- By the end of the first week of the term, the thesis subject must be approved by the faculty project advisor, which also includes at least six (6) sources.
- By the end of the fifth week of the term, the student must submit the first draft, including full bibliography, to the faculty project advisor.
- By the end of the eighth week of the term, the student must submit the second draft, including any necessary changes/additions/deletions, to the faculty project advisor.
- Five BUSINESS days prior to the end of the term, the student must submit the final paper to the faculty project advisor.

NOTE: All paper submissions will be in electronic form.

THESIS TECHNICAL GUIDELINES

- The thesis will be no less than 20 full, double-spaced typed pages, not including the cover page or bibliography
- Use an academic writing/citation style of your choice
- No more than 1” margins top, bottom, sides
- 12-point font only
- No photos
- No triple or quadruple spacing between paragraphs
- A cover page is required and must include your name, the date and class (in the upper right corner) and the title of your thesis (in the center)
- All pages will be sequentially numbered except the cover page, which is not assigned a number. Page 1 will be the first page of text.
- The thesis will be graded on content, writing mechanics, grammar, and spelling.