



# Internship 101

## TU EMF

# Internship 101

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# Have You Met Marcy?

Career Coach – Media, Arts, and Communication  
(MAC)

Marcy provides targeted resources for those pursuing careers in media, arts and communication related fields. She works with students one-on-one regarding career planning tools and exploration.

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# Internship Eligibility

- ▷ Full EMF Majors with at least 60 credits completed (Junior status).
- ▷ Completion of courses related to the area of internship concentration:
  - ▷ EMF 140 and EMF 222 prior to any video or television placement
  - ▷ EMF 221 and EMF 222 prior to any film placement
  - ▷ EMF 140 and EMF 265 prior to any radio placement
- ▷ Cumulative GPA requirement: 2.75 overall, 3.00 in the major. Waivers are considered by the department.

# Grading & Credit Hours

- ▷ Your internship experience is graded on a Satisfactory/Unsatisfactory (S/U) basis.
- ▷ It will appear on your transcript as **EMF 460: Internship.**
- ▷ The formula for academic credit is:
  - 35 hours over the course of the entire semester = 1 unit
  - A typical Internship of 8 hours per week over a fifteen week semester would equal 3 units.

**Your internship experience is graded on a Satisfactory/Unsatisfactory (S/U) basis. It will appear on your transcript as EMF 460: Internship.**

# Internship Process

1. To start an Internship for credit, apply for the internship that works with your schedule.
2. Select a full time faculty advisor.
  - Preferably the semester before you plan to Intern.
3. Decide how many credits/hours your internship will be.
4. Fill out and have your Faculty Internship Sponsor approve the following forms:
  - **Internship Registration Form and the Learning Plan.**
5. The other required forms are due at the end of the Internship
  - **Work Log, Mid-Semester Evaluation of Intern by Supervisor, End of Semester Evaluation of Intern by Supervisor, End of Semester Evaluation by Intern.**

Internship forms are located  
on the TU website.



<https://www.towson.edu/cofac/departments/mediafilm/resources/careersupport.html>

So, How Do I Find An  
Internship?



# Get Connected

- ▶ **Connect with the EMF Department:**
  - Like on Facebook: <http://www.facebook.com/towsonemf>
  - Follow EMF on Instagram & Twitter: @TowsonEMF
- ▶ **EMF Google Group Listserve (Jobs & internships):**
  - <https://groups.google.com/forum/#!forum/towsonemf>
- ▶ **Join EMF Crew Call Group:**
  - <https://www.facebook.com/groups/TowsonEMF/> (Crew & casting calls)
- ▶ **Alumni Run Facebook Page:**
  - P.O.D. - Professional Opportunities and Development for Media/Film Students
- ▶ **Linkedin Learning at TU:**
  - <https://www.towson.edu/technology/training/resources/linkedin-learning.html>

# Where to look:

- EMF Listserve
- XTSR, WMJF, Tech Ops, TSN
- Handshake
- Linked In
- Production Companies
- TV Networks/News/Radio Stations
- Post Production Houses
- Talent/Casting Agencies
- Award Shows
- Film Commissions
- Film Festivals
- Networking/Career Center Events
- Googling & Asking Your Contacts!

# Remote Internships

You can get a prestigious internship & live at home.

- ▷ Dreamworks
- ▷ FX Original Programming
- ▷ A24
- ▷ Citizen Film
- ▷ Chair10 Productions
- ▷ HBO Max Development
- ▷ Twentieth Century Fox
- ▷ Television Academy Foundation
- ▷ Cannes Film Festival

# Sample of DMV/Local Internships

- ▷ The Maryland Film Office/Baltimore film office
- ▷ Maryland Film Industry Coalition
- ▷ Renegade Communications
- ▷ Fifteen Four
- ▷ Bonne Maison
- ▷ Early Light Media
- ▷ Black & Decker
- ▷ Maryland Public Television
- ▷ WBAL
- ▷ Shine Creative
- ▷ Cateye Productions
- ▷ Digital Cave (Post Production)
- ▷ Studio Unknown (Audio Post House)
- ▷ Sinclair Broadcast Group
- ▷ Baltimore Orioles or Ravens Production Internship
- ▷ Rental Houses: Charm Cine, Serious Grip & Electric, Red Star, Capital Camera.
- ▷ Washington DC- Democratic Attorneys General Association Editing internship

# Global Experiences through Study Abroad & Away Department



Website: <https://www.globalexperiences.com/towson>

- Summer programs are 8 – 10 weeks depending on location.
- Language proficiency is not required and in some non-English speaking locations language courses are part of the program.
- Students are matched individually to an internship approved by the Study Abroad office and relevant faculty.
- Guaranteed Housing
- Scholarship Opportunities

## Campus contact:

Katie Villamar, [kvillamar@towson.edu](mailto:kvillamar@towson.edu), 410-704-2451

Associate Director, Study Abroad

# Helpful Facts

- ▷ You need to have an on-site mentor, not a client asking for free labor
- ▷ There will likely be some menial tasks
- ▷ Pay internships are rare but do exist
- ▷ Internships *can* lead to full-time positions
- ▷ You can do more than 1 internship
- ▷ Apply somewhere you can see yourself growing!

Questions?

