

Travel Grants for Graduate Students
Women's and Gender Studies
Graduate Program
Towson University

The Women's and Gender Studies Graduate Program offers graduate students the opportunity to travel to professional conferences in which they will be presenting a paper. A limited number of awards will be granted each academic year.

Awards will be determined as follows:

- Each student will be able to receive one travel reimbursement for qualified expenses up to \$250.00.
- Students who have received their one travel reimbursement will be able to apply for another award and their application will be considered if there are funds remaining

To apply for a Travel Award, please submit the following materials to the Director of Women's and Gender Studies Graduate Program, Dr. Kate Wilkinson

1. Letter stating:
 - a. Conference you will be attending
 - b. Paper title of your presentation
 - c. Have you received previous Graduate Travel Awards? If so, when?
2. Copy of conference program or brochure (draft programs and notification of acceptance are acceptable)
3. All the above due at least 4 weeks before the conference date

Once approved, you will need to contact the department administrative assistant to complete the travel authorization form: 410-704-2660.

After you attend the conference, please contact the department administrative assistant to reserve an appointment to complete the travel expense voucher. You will need to bring:

Receipts of travel (airline, transportation, registration fees, lodging).