

LGBT 485 INTERNSHIP IN LGBT STUDIES

Prerequisites: Prerequisite: 6 units of course work in the LGBT minor or consent of instructor..

Credit hours: 3-6

Description: Supervised internship experience in the field of LGBT Studies under the direction of a faculty member. May be repeated for a maximum of 9 units, but only 6 units can be applied to the LGBT minor. Prerequisite: 6 units of course work in the LGBT minor or consent of instructor.

Requirements for the LGBT 485 Internship (LGBT 485)

- work at least 120- 150 hours at the work site
- keep a log of your work experience*
- write a paper (12-15pp.) on:
 - a: the structure of the organization / institution
 - b: a description of your work (collected from your journal)
 - c: an analysis of your work and/or work of the organization
 - d: what you learned [what the value of this internship was for you]
 - e: the paper is due the last day of classes of the semester of your internship
- provide a letter from your on-site supervisor evaluating your work; due the last day of classes also.
- at least three conferences with the faculty supervisor over the semester; two of these **must** be in person, one may be a phone conference.

* Students are required to turn in log for review at least two times over the semester (at the end of the fourth week and at the end of the eighth week), and at the end.

If interested, please contact chair of Women's and Gender Studies, Dr. Cindy Gissendanner, Liberal Arts 3210C, 410-704-5456, cgissendanner@towson.edu. ***Students interested in registering for LGBT 485 must contact Dr. Gissendanner a month before or no later than two weeks prior to the semester in which they plan on doing the internship.***

TOWSON UNIVERSITY
LGBT 485 INTERNSHIP IN LGBT STUDIES

_____ Term, 20_____

I. Student _____ Phone _____

Email _____

I agree to fulfill the assignment as described in the attached statement and understand what is required of me, the criteria that will be used for evaluation, and the nature of the grading.

Student's Signature _____ Date _____

On a separate paper, single spaced, please address the following:

1. Internship Field Study Goals (Relationship of the Internship Field Study to Student's Academic and Career Program)
2. Specific Internship Field Study Duties

II. Sponsoring Organization _____ Phone _____

Address _____

Off-Campus Supervisor _____ Phone _____

Email _____ Fax _____

I agree to supervise this student in the work described herein and to supply any information as specified herein to aide the instructor's final evaluation of the student. I understand that this internship is to be a learning experience for the designated project/experiences only, and not for other tasks.

Off-Campus Supervisor Signature _____ Position _____

Date _____

III. Faculty Supervisor _____ Phone _____

Email _____ Fax _____

I approve this student's placement and agree to monitor, evaluate, and assign the final grade certifying the credit for this Internship/Field Study.

Departmental Faculty Supervisor Signature _____ Date _____

LGBT Director Signature _____ Date _____