

**Application for Admission to the Accounting Major or Accounting Accelerated B.S./M.S.
(CATALOG YEAR 2016-2017 or Later)**

Read the following information carefully before completing both sides of the application.

Admission to the Accounting Major Policies:

- Admission to Towson University (TU) does not guarantee admission to the Accounting major or the Accounting Accelerated B.S./M.S. program.
- Students are designated as “pre-Accounting” (PACT) until admitted into the major. If your classification is not listed as PACT, change your major online by completing the Change of Major/Minor Form before submitting the completed application.
- PACT students are not eligible to enroll in upper-level CBE courses unless they have received an “accepted” admission email or special permission in writing from the chairperson of the Department of Accounting.
- PACT students may only repeat TWO of the lower-level required courses, of which only one may be repeated twice. Before making a third attempt of a course, approval must be received from Academic Standards. Complete a Third Attempt Petition DocuSign Form to initiate this request.

Requirements for Admission to the Accounting (ACCT-BS) major:

1. Formal admission to TU as a degree candidate.
2. Minimum GPA of 2.70 for the six CBE lower-level core courses: (ACCT 201 (or 211), ACCT 202 (or 212), ECON 201 (or 203), ECON 202 (or 204), ECON 205 (or MATH 231 or MATH 233), LEGL 225. Grade equivalent of 2.0 or higher in each lower level required course.
3. Minimum GPA of 2.70 for at least three of the upper-level accounting courses required for admission to the major. Grade equivalent of 2.0 or higher in each lower level required course. A minimum of two of these courses must be taken at TU. The specific requirements are:
 - a. ACCT 301 – Intermediate Accounting I
 - b. ACCT 302 – Intermediate Accounting II
 - c. ACCT 341 – Management Accounting or ACCT 361 – Tax Accounting I
4. Minimum Overall GPA of 2.30 for all coursework taken at TU.

Requirements for Admission to the Accounting Accelerated B.S./M.S. (ACCTMS-BS):

1. Formal admission to TU as a degree candidate.
2. Minimum GPA of 3.25 for the six CBE lower-level core courses: (ACCT 201 (or 211), ACCT 202 (or 212), ECON 201 (or 203), ECON 202 (or 204), ECON 205 (or MATH 231 or MATH 233), LEGL 225. Grade equivalent of 2.0 or higher in each lower level required course.
3. Minimum GPA of 3.25 for at least three of the upper-level accounting courses required for admission to the major. Grade equivalent of 2.0 or higher in each lower level required course. A minimum of two of these courses must be taken at TU. The specific requirements are:
 - a. ACCT 301 – Intermediate Accounting I
 - b. ACCT 302 – Intermediate Accounting II
 - c. ACCT 341 – Management Accounting or ACCT 361 – Tax Accounting I
4. Minimum Overall GPA of 3.00 for all coursework taken at TU.
5. Have a GMAT score of at least 400. (If a student has an overall GPA of 3.5 or higher, the GMAT requirement will be waived.)

Additional Requirements for the Accounting Accelerated B.S./M.S. (ACCTMS-BS) Degree:

1. Admission to the ACCTMS-BS does not guarantee subsequent acceptance in the graduate program. After being admitted to the ACCTMS-BS, you must maintain an average GPA of 3.0 for all remaining ACCT classes and minimum overall GPA of 3.00 for each semester as an undergraduate.
2. During the second term of the senior year, the student must also complete a graduate application with the University Admissions Office.
3. Up to nine (9) units of 500 to 700-level courses can be counted toward both the undergraduate and graduate programs as long as you maintain the GPA requirements as an undergraduate. If you lose your eligibility to remain in the ACCTMS-BS, any graduate credits earned will only apply to the B.S. in Accounting.
4. A bachelor's degree is awarded after all of the bachelor's degree requirements are met, which is normally after the fourth year.
5. Students graduating from the ACCTMS-BS program earn the 150 unites needed to be eligible to become licensed as a Certified Public Accountant (CPA) after passing the exam.

Application Procedure:

Students should apply to the ACCT major or Accounting Accelerated B.S./M.S. in the semester in which they will complete the requirements for admission.

Submit the following to the CBE Student Academic and Career Services, Stephens Hall 301:

1. A completed "Application for Admission to the Accounting Major or Accounting Accelerated B.S./M.S."
2. A copy of your Academic Requirements (available on TU Online Services.)

Notification of Eligibility for Admission Status:

After an evaluation of your admission application, you will receive an e-mail notifying you of your eligibility status. Your status determines whether you are eligible to register for the following courses: ACCT 303, ACCT 401, ACCT 412, ACCT 421, ACCT electives, select upper-level CBE courses may also be determined by whether the student meets the class standing and other prerequisites specified for the course. Upon review of your application, you will received one of three following:

- **Accepted** – has completed all ACCT and/or ACCTMS-BS admission requirements. Congratulations!
- **Pending** – has completed all ACCT and/or ACCTMS-BS admission requirements but is enrolled in the last upper level ACCT courses needed to be fully admitted to the major.
- **Ineligible** – has not completed all of the required screener courses or met all of the admissions requirements as stated above.

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Complete this form and submit it along with your current Academic Requirements Report to the CBE Student Academic and Career Services, Stephens Hall 301. **APPLICATIONS WILL BE DENIED IF NOT FILLED OUT COMPLETELY.**

Name: (Please PRINT) _____ **TU ID:** _____ **Phone #:** _____ **Date:** _____
Notification of admission will only be sent to your **TU E-mail address:** _____@students.towson.edu

Admission Requirements for Catalog Year (e.g., 2016/17): 20____/20____ (write your catalog year)

On your Academic Requirements, highlight your total credits and TU GPA	Total Credits: _____	Enrolled Credits: _____	TU GPA: _____ <i>Must be 2.30 or higher</i>
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- On your Academic Requirements, highlight the grade for each lower-level required ACCT course and upper-level required ACCT course listed below in the two charts. Use the chart to the right to determine the Grade Points for each course.
- Write your grade for each lower level required course taken at TU on the chart below. Calculate your Cumulative GPA for the courses taken at TU.

Grade Points (GPA Scale)		
A	=	4.00
A-	=	3.67
B+	=	3.33
B	=	3.00
B-	=	2.67
C+	=	2.33
C	=	2.00

Lower-level Courses	Write Letter Grade or "T" for Transfer	[A] Grade Points (GPA) (leave blank if transfer)	[B] Credits (leave blank if transfer)	[C] TOTAL (A * B) (leave blank if transfer)
ACCT 201 (or 211)				
ACCT 202 (or 212)				
ECON 201 (or 211)				
ECON 201 (or 203)				
Econ 205 (or math 231 OR math 233)				
LEGL 225				
Sum of Columns B and C				
CUMULATIVE GPA (Divide the Sum of Column C by the Sum of Column B)				

- Write your grade for each required upper-level ACCT course taken at TU on the chart below. If ACCT 301 and either ACCT 341 or ACCT 361 (but not both) was transferred from another institution, list a "T" instead. Calculate your Cumulative GPA for the courses taken at TU.

Upper-level Courses	Write Letter Grade or "T" for Transfer	[A] Grade Points (GPA) (leave blank if transfer)	[B] Credits (leave blank if transfer)	[C] TOTAL (A * B) (leave blank if transfer)
ACCT 301*				
ACCT 302				
ACCT 341*				
ACCT 361*				
Sum of Columns B and C				
CUMULATIVE GPA (Divide the Sum of Column C by the Sum of Column B)				
*ONLY ACCT 301 and either ACCT 341 or ACCT 362 (but not both) will be accepted as a transfer course from another institution.				

If I have not met all requirements for admission to the ACCT or ACCTMS-BS major, I understand that I am not eligible to register for upper-level majors-only courses. If I register in an upper-level majors-only course (in ACCT, BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, and MNGT), without the written permission of the Chair of Accounting, I understand that I will be disenrolled from the course.

Signature of Applicant

Date

For Office Use Only

☐ ACCT Major

☐ Accounting Accelerated B.S./M.S.

☐ Pending

☐ Approved

☐ Ineligible

Reviewed by: _____

Date: _____

NOTES: