

Admission to the Accounting (ACCT) Major

(Catalogs 2011-2012 to 2015-2016)

Read the following information carefully before completing the application on Side

Admission to the Accounting Major Policies: B.

- ◆ Admission to Towson University (TU) does not guarantee admission to the ACCT major.
- ◆ Students are designated as “pre-Accounting” (PACT) until admitted into the major. If your classification is not listed as PACT, change your major online at <http://www.towson.edu/registrar/changingmajor.asp> before submitting the completed application.
- ◆ PACT students are not eligible to enroll in upper-level CBE courses unless they have received an “accepted” or a “pending” admission email or special permission in writing from the chairperson of the Department of Accounting.
- ◆ PACT students may only repeat TWO of the lower-level required courses, of which only one may be repeated twice. Before making a third attempt of a course, approval must be received from Academic Standards. Submit a Third Attempt of a Course Petition available from http://www.towson.edu/registrar/Forms/documents/Third_Attempt_Form_INAC_001.pdf

Requirements for Admission to the Accounting (ACCT) major :

1. Formal admission to TU as a degree candidate.
2. Minimum GPA of 2.70.
3. Grade equivalent of 2.0 or higher in each lower level required course.
4. Minimum GPA of 2.70 for at least three of the upper level accounting courses listed in part b completed at Towson. The specific requirements are:
 - a. Completion of ACCT 301 -- Intermediate Accounting I (3 credits)
 - b. Completion of a minimum of three upper level accounting courses (9 credits) must be chosen from:
 - ACCT 300 – Accounting Information Systems
 - ACCT 301 – Intermediate Accounting I (required if not taken at another institution)
 - ACCT 302 – Intermediate Accounting II
 - ACCT 341 -- Management Accounting I
 - ACCT 361 – Tax Accounting I
 - ACCT 362 -- Tax Accounting II
 - ACCT 442 -- Management Accounting II
5. A passing score for the CBE Computer Proficiency Exam (70% or higher)
6. Completion of:
 - a. ECON 205 or MATH 231 (Statistics) with a grade equivalent of 2.00 or higher
 - b. One ANTH, PSYC or SOCI course
 - c. POSC course (only for 2008/09 catalog year and earlier)

Application Procedure:

(Students should apply to the major in the semester in which they will complete the requirements for admission.)

Submit the following to the CBE Student Academic and Career Services, Stephens Hall 301:

1. A completed “Application for Admission to the Accounting Major”
2. A copy of your Academic Requirements (*available on TU Online Services*).

Notification of Eligibility for Admission Status:

After an evaluation of your admission application, you will receive an e-mail notifying you of your eligibility status. Your status determines whether you are eligible to register for the following courses: ACCT 303, ACCT 401, ACCT 402, ACCT 410, ACCT 412, ACCT 421 and upper-level CBE courses.

Eligible to register for upper-level CBE courses provided student meets the class standing prerequisite for the course:

- ▶ **Accepted** – has completed all ACCT admission requirements. Congratulations!
- ▶ **Pending** – has completed all ACCT admissions requirements but is enrolled in the last upper level ACCT courses needed to be fully admitted to the major.
- ▶ **Ineligible**– has not completed all of the admissions requirements as stated above.

Application for Admission to the Accounting Major (Catalogs 2011-2012 to 2015-2016)

Complete this form and submit it along with your current **Academic Requirements** to
the CBE Student Academic and Career Services, Stephens Hall 301
APPLICATION WILL BE DENIED IF NOT FILLED OUT COMPLETELY

Name: _____ TU ID #: _____ Date: _____
Please PRINT _____
 Notification of admission status will ONLY be sent to your TU E-mail: address _____ @students.towson.edu Phone #: _____

Admission Requirements for Catalog Year: (e.g., 2008/09) 20____ / 20____ (write your catalog year)

| | | | |
|-------------------------------------------------------------------------------|-----------------------------|--------------------------------|-------------------------------------------------------|
| On your Academic Requirements, highlight your total credits and TU GPA | Total Credits: _____ | Enrolled Credits: _____ | TU GPA: _____ <i>Must be 2.70 or higher</i> |
|-------------------------------------------------------------------------------|-----------------------------|--------------------------------|-------------------------------------------------------|

- On your Academic Requirements, highlight the grade for each upper level required ACCT course and lower-level required course listed below in the two charts.
- Write your grade for each lower level required course on the chart below. Beginning with the 2008/09 catalog, a passing grade is required on the Computer Proficiency Exam.

| Lower level required courses | Grade | Course | Grade |
|-----------------------------------------|-------|---------------|------------------------|
| ANTH/ PSYC/ SOCI | | COSC 111 | |
| POSC (2008/09 catalog year and earlier) | | ECON 201 | |
| ECON 205 or MATH 231 | | ECON 202 | |
| ACCT 201 | | LEGL 225 | |
| ACCT 202 | | LEGL 226 | |
| COMM 131 | | Computer Exam | Pass/Fail/Date: |

| Grade Points (GPA) scale | |
|--------------------------|------|
| Grade | GPA |
| A = | 4.00 |
| A- = | 3.67 |
| B+ = | 3.33 |
| B = | 3.00 |
| B- = | 2.67 |
| C+ = | 2.33 |
| C = | 2.00 |

- Write your grade for each upper level required ACCT course taken at Towson on the chart below. Include the grade for ACCT 301 even if taken at another institution but do not include in the calculation of the GPA if taken elsewhere. Use the Grade Point scale below to the right.

| Upper level required ACCT Courses: | | | (column A) | (column B) |
|--------------------------------------------------------------------------------|------------------------|--------------------|------------|--------------|
| Course /requirement | Write "T" for Transfer | Grade Points (GPA) | X Credits | = Total GPTS |
| ACCT 301 | | | X | = |
| ACCT 300 | | | X | = |
| ACCT 302 | | | X | = |
| ACCT 341 | | | X | = |
| ACCT 361 | | | X | = |
| ACCT 362 | | | X | = |
| ACCT 442 | | | X | = |
| <i>Sum Columns A and B</i> | | | = | = |
| Cumulative GPA * (Divide results of Column B by results of Column A) | | | = | |

For Office Use Only

Approved
 by _____
 Pending
 Ineligible

Date: _____

Notes: _____

▶ If I have not met all requirements for admission to the ACCT major, I understand that I am not eligible to register for upper-level courses. If I register in an upper-level course, (ACCT, BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, and MNGT) without the written permission of the Chair of Accounting, I understand that I will be disenrolled from the course.

Signature of Applicant _____