

# FirstName LastName

Baltimore, MD • nwilliams@gmail.com • 301-555-5555

## **Objective**

Dedicated women's activist seeks internship at the House of Ruth Maryland

## **Education**

Bachelor of Science in Women's and Gender Studies

December 20xx

Towson University, Towson, MD

GPA: 3.60

## **Related Coursework**

Women, Work, and Family

August 20xx-December 20xx

- Examined historical progression of American working women and their impact on the family unit
- Wrote research paper detailing the effect of industrialization on women's work

B-More: Baltimore and Urban Communities

January 20xx-May 20xx

- Wrote research paper concerning violence against women and its' social impact
- Learned about current issues in the Baltimore area, specific to race, class and gender

## **Related Experience**

Power Inside, Baltimore, MD

January 20xx-April 20xx

Volunteer

- Provided client services, including facilitating group meetings
- Mentored clients regarding health education while maintaining confidentiality
- Assisted clients with obtain practical resources such as food and clothing

National Organization for Women, Washington, D.C.

May 20xx-August 20xx

Intern

- Researched and edited articles for online and print publications
- Updated media content on relevant topics
- Gained experience with web design and media platforms including TikTok and Facebook

## **Employment**

Various Private Employers, Towson, MD

October 20xx-Present

Childcare Provider

- Provide quality care for up to three children, ages two to nine
- Communicate effectively with employer to develop appropriate childcare activities

P. F. Chang's China Bistro, Towson, MD

May 20xx-August 20xx

Server

- Twice nominated "Employee of the Month" by diverse management and staff
- Provided excellent customer service in a busy, high-pressure environment