

Olivia M. Jameison

Baltimore, MD

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<http://omj19.wix.com/child-life-portfolio>

EDUCATION

Master of Science, Child Life, Administration, and Family Collaboration

August 20XX

Towson University, Towson, MD

GPA: 4.0

Post-Baccalaureate Certificates:

- Autism Studies
- Family-Professional Collaboration
- Clinician-Administration Transition

Thesis: "Best Practices in Therapeutic Play for Children with Autism"

Bachelor of Science, Family Studies

May 20XX

Towson University, Towson, MD

GPA: 3.68

- So and So Scholarship for Academic Excellence

CHILD LIFE EXPERIENCE

Practicum Student, Children's Hospital

January 20XX – April 20XX

Baltimore, MD

- Facilitated the normal growth and development of pediatric patients through normalization and medical play
- Observed psychological preparation and patient support for various procedures
- Completed rotations under supervision of a certified child life specialist on several units

Child Life Volunteer, Children's Hospital

May 20XX – January 20XX

Towson, MD

- Provided activities for both individual and group patients during clinic visits
- Cared for and fed infants during inpatient stays following strict nutritional guidelines
- Managed the upkeep of both regular and neutropenic playrooms ensuring ongoing cleanliness and organization

WELL-CHILD EXPERIENCE

Cooperating Teacher, Child Care Facility

January 20XX – August 20XX

College Town, MI

- Created and led daily activities under an emerging curriculum for infant/toddler room
- Communicated developmental progress to parents on a regular basis to provide holistic care
- Ensured classroom was abiding by the National Association for the Education of Young Children (NAEYC) and Department of Public Welfare standards

LEADERSHIP & WORK EXPERIENCE

Graduate Assistant, Towson University Career Center

August 20XX – present

Towson, MD

- Conduct student outreach across campus and resume/cover letter reviews with current Towson students
- Facilitate workshops for faculty/students to promote Career Center resources
- Create handouts and resource materials as needed to improve career-oriented student education efforts

Development Intern, Towson University Office of Development

May 20XX – August 20XX

Towson, MD

- Researched and created donor profiles to be used to aid in stewardship and eventual requests for donation
- Created, organized, and tracked travel plans for donor visits to make the most efficient use of travel time
- Explored and produced plans for a new website related to the development focus of the organization

Resident Assistant, **Towson University Office of Housing and Residence Life**
Towson, MD

August 20XX – May 20XX

- Promoted safety of 30 first-year residents through safety education and enforcement of clear policies
- Served as a resource guide to students and maintained extensive knowledge of campus resources
- Developed, planned and implemented educational on-campus programs for students, six per semester

Academic Tutor, **Towson University Department of Family Studies**
Towson, MD

September 20XX – May 20XX

- Worked with students 1:1 to increase understanding of the course material and develop effective study skills
- Developed individualized tutoring plans for students to increase lesson effectiveness

COMMUNITY INVOLVEMENT

Volunteer, **Ulman Cancer Fund 5K**, Baltimore, MD

Annually, 20XX – present

- Coordinate volunteer schedules and organize time sheets to ensure effective coverage of the event

Volunteer, **Polar Bear Plunge**, Baltimore, MD

Annually, 20XX – present

- Ensure the safety of patrons by organizing medical emergency precautions such as an on-site ambulance and incident prevention materials

Volunteer, **The Big Event**, Towson University

Annually, 20XX – 20XX

- Facilitated connections between student volunteers and local need by contacting local non-profits and organizations as well as generating student interest

PROFESSIONAL PRESENTATIONS

Jameison, O. Title of Presentation. Conference/Event Title. April 20XX, Baltimore, MD.

Dr. Octavius, O.G., Dr. Sanders, B., **Jameison, O.**, & Jacobson, A. Title of Presentation. Conference/Event Title. February 20XX, Washington, DC

AFFILIATIONS

Vice President, **Towson University Child Life Club**

October 20XX – present

- Develop and increase membership through promotion of the club to university students including email marketing and flyers
- Coordinate and lead weekly club meetings to discuss events and ensure ongoing involvement

Secretary, **Towson University Student Council on Family Relations**

August 20XX – present

- Maintain accurate records for the club including meeting minutes and leadership meeting agenda
- Organize and catalogue member emails and send regular membership updates and event reminders

Member, **National Council on Family Relations**

September 20XX – present

Member, **Child Life Council**

November 20XX – present