

# Certified Clinical Medical Assistant Program Exam

Ready to sit for the NHA CCMA Exam? Here are the requirements:

## Clinical Education

- ✓ Attend 80% of clinical lab sessions
- ✓ Actively participate in labs demonstrating skill proficiency

## NHA Self-Paced Learning

- ✓ Modules: Completion rate in each module of 70%
- ✓ Quizzes: 70% or higher on each quiz
- ✓ Practice exams: Complete 3 of the 6 practice exams demonstrating improving scores

## Externship

- ✓ Advancing through externship hours (120 hour minimum required to request voucher code)

## FAQs

### How many vouchers do I get to take the NHA exam?

- ◆ One exam voucher is included with tuition. Once you have been cleared to test, the Student Success and Program Manager will provide you with the voucher details.

### Where is the exam held?

- ◆ All exams are held in the clinical classroom computer lab at 401 Washington Ave, Towson, MD 21204.

### How long is the exam?

- ◆ The exam is three hours long; this does not include the mandatory 30 minute check-in period.

### When is the exam offered?

- ◆ Weekday exams are scheduled from 10 a.m. to 1:30 p.m. The first 30 minutes is for check-in.
- ◆ Saturday exams are scheduled from 8 a.m. to 11:30 a.m. The first 30 minutes is for check-in.
- ◆ Exam dates are not assigned. We offer two exam dates each month to allow you to choose a day that works best for your schedule.

### How long do I have to use my voucher/take my exam?

- ◆ You **MUST** take the exam within 90 days upon completion of the clinical portion of the course.

### Do I need to finish the externship hours before testing?

- ◆ Yes, you do need to finish your externship hours before testing but you can request your voucher and schedule your exam when you complete 120 hours.
- ◆ You should complete at least three practice exams in NHA with improving scores each time (ideally, 70% or better).

### Will I know right away if I pass the exam?

- ◆ Yes, you receive notification from NHA at the end of the exam.

### What happens if I do not pass the exam?

- ◆ You can reapply to sit for the exam up to three times, with at least 30 days between each test.

### What do I need to bring to the exam?

- ◆ Once you sign up for an exam date, the Student Success Manager will send an email a week before the exam that includes complete details about what to bring and what not to bring into the testing site.