

## **Program Transfer Agreement Cecil College & Towson University**

### **Bachelor of Science (B.S.) Degree in Health Care Management (2023-2028)**

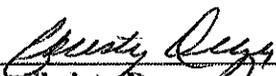
Cecil College, a community college located in North East, Maryland, and Towson University, a four-year public institution located in Towson, Maryland, agree to follow the articulation of courses outlined in the articulation (course equivalency) document, for completion of the requirements for Towson University's Bachelor of Science degree in Health Care Management (Attachment A), which is attached to, and incorporated by reference into, this Program Transfer Agreement. The following principles guide the operation of this Program Transfer Agreement, with the requirements for transfer in specific curricula set forth in Attachment A.

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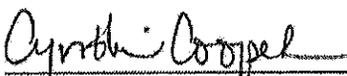
1. Students who have completed the Associate of Arts in Business Administration Transfer may transfer into Towson University's Bachelor of Science in Health Care Management program with junior standing provided that the student has completed all courses identified in Attachment A with a cumulative GPA of 2.00 or higher. Courses completed at Cecil College with 300 or 400 level Towson University course equivalencies will transfer as lower-level credit but will satisfy course content as indicated.
2. Only Cecil College courses in which a grade of C (2.00 GPA) or better is earned will apply toward the major at Towson University.
3. The number of transferable Cecil College credits specific to the Bachelor of Science in Health Care Management program is reflected in Attachment A. The standard credit weighting for Cecil College's Associate of Arts in Business Administration Transfer is 60 credits. Towson University will accept a maximum number of 64 transfer credits from Cecil College toward the fulfillment of the 120 credit hours required for baccalaureate completion.
4. In accordance with the Maryland Higher Education Commission's credit transfer policy pertaining to general education requirements, Towson University will accept the completion of Cecil College's general education requirements and students will be required to complete additional courses at Towson University to satisfy the remaining Core Curriculum requirements as shown in Attachment A.
5. Towson University recognizes college-level experiential learning gained through previous work, military and/or volunteer service or life experience. Credit for prior learning may also be established through course challenge or standardized credit by examination.
6. Cecil College students transferring to Towson University will be given every consideration for financial aid and will be eligible to compete for academic scholarships upon entrance to Towson University subject to stated scholarship deadlines.

7. Both Cecil College and Towson University agree to work together to facilitate the transfer of students from Cecil College to Towson University to work cooperatively to ensure the high quality of the programs at the respective institutions. Transfer of students will be in accordance with policies and procedures of both institutions, as they may be amended from time to time.
  8. This Program Transfer Agreement will be in effect initially for five years, beginning with the commencement of the *Fall 2023 semester* and ending at the completion of the *Fall 2028 semester*, with a review every year by both parties. Any revisions the parties deem necessary must be evidenced in writing and signed by the authorized officials of each institution. The Program Transfer Agreement may be terminated by either party for due cause and after adequate notice of not less than six months is given to the other party.
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9. Towson University will provide information on the academic progress of Cecil College transfer students enrolled under the terms of this Program Transfer Agreement upon request by Cecil College and in compliance with the provisions of the Family Educational Rights and Privacy Act (FERPA) and applicable Towson University policies and procedures.
  10. This Program Transfer Agreement, when signed, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings between the parties respecting the matter hereof.

**CECIL COLLEGE AND TOWSON UNIVERSITY**

  
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**Dr. Christy Dryer**  
Vice President  
Academic Programs

Date: 8/23/2023

  
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**Dr. Cynthia Cooper**  
Acting Provost for  
Academic Affairs

Date: 8/21/2023

## 2+2 Articulation Agreement for Cecil College and Towson University

**Associate's Degree:** A.A. in Business Administration Transfer

**Bachelor's Degree:** B.S. in Health Care Management

**Effective Term:** Fall 2023

### Section 1: Course Completion Plan for Cecil College

This section outlines the courses to satisfy Cecil College (Cecil) general education and program requirements in order to complete both Cecil and Towson University (TU) degrees within a total of four years and earn the minimum required 120 units/credits.<sup>1</sup> The following tables do not include any nontransferable or prerequisite coursework outside of the curriculum.

**Table 1: Cecil General Education Courses Applied to TU Core Curriculum**

| Cecil Requirement              | Cecil Course to Take                                                                                                                                                                                                    | Credits | TU Equivalent Course                     |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------|
| English Composition            | EGL 101 College Composition (E)                                                                                                                                                                                         | 3       | ENGL 102 Writing for a Liberal Education |
| Mathematics                    | MAT 127 Introduction to Statistics (M)                                                                                                                                                                                  | 4       | MATH 231 Basic Statistics                |
| Arts & Humanities              | EGL 102 Composition & Literature (H)                                                                                                                                                                                    | 3       | ENGL TLL English Lower-Level Elective    |
| Arts & Humanities              | Arts and Humanities Elective (H)                                                                                                                                                                                        | 3       | Equivalency will vary by course          |
| Social & Behavioral Sciences   | PSY 101 Introduction to Psychology (SS)                                                                                                                                                                                 | 3       | PSYC 101 Introduction to Psychology      |
| Social & Behavioral Sciences   | Social & Behavioral Sciences General Education Elective (SS)                                                                                                                                                            | 3       | Equivalency will vary by course          |
| Biological & Physical Sciences | Any two General Education Science courses. One course must have a BIO designation; the other course must have a designation of AST, CHM, ENV, PSC, or PHY. At least one course must include a corresponding lab. (S/SL) | 7       | Equivalency will vary by course          |

<sup>1</sup> Note that Cecil College awards academic "credit" for its courses, whereas Towson University uses the term "unit" in reference to the credit hour weighting assigned to its undergraduate courses. For the purposes of this articulation agreement, the terms "credit" and "unit" are interchangeable.

Attachment A

| Cecil Requirement                  | Cecil Course to Take                   | Credits | TU Equivalent Course            |
|------------------------------------|----------------------------------------|---------|---------------------------------|
| General Education History Elective | History General Education Elective (H) | 3       | Equivalency will vary by course |

**Cecil general education credits: 29**

Completing the courses above will satisfy the general education program at Cecil. TU will transfer these courses without a course-by-course match to the Core Curriculum requirements. See section 2 for details.

**Table 2: Cecil Program Requirements and Electives Applied to TU Degree**

| Cecil Requirement   | Cecil Course to Take                                                                                                                                               | Credits | TU Equivalent Course                                                                                                                 |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|--------------------------------------------------------------------------------------------------------------------------------------|
| Program Requirement | ACC 101 Accounting I                                                                                                                                               | 3       | ACCT 201 Principles of Financial Accounting                                                                                          |
| Program Requirement | ACC 102 Accounting II                                                                                                                                              | 3       | ACCT 202 Principles of Managerial Accounting                                                                                         |
| Program Requirement | BUS 103 Introduction to Business                                                                                                                                   | 3       | General Lower-Level Elective                                                                                                         |
| Program Requirement | BUS 187 Business Ethics                                                                                                                                            | 3       | PHIL T71 Business Ethics                                                                                                             |
| Program Requirement | CIS 101 Introduction to Computer Concepts (I)                                                                                                                      | 3       | COSC 111 Information and Technology for Business                                                                                     |
| Program Requirement | ECO 221 Economics-Micro (SS)                                                                                                                                       | 3       | ECON 201 Microeconomic Principles                                                                                                    |
| Program Requirement | ECO 222 Economics-Macro (SS)                                                                                                                                       | 3       | ECON 202 Macroeconomic Principles                                                                                                    |
| Program Requirement | Choose one of the following: <ul style="list-style-type: none"> <li>▪ MAT 125 Applied Calculus (M)</li> <li>▪ MAT 128 Introduction to Statistics II (M)</li> </ul> | 4       | <ul style="list-style-type: none"> <li>▪ MATH 211 Calculus for Applications</li> <li>▪ MATH TLL Math Lower-Level Elective</li> </ul> |
| Program Requirement | Choose one of the following: <ul style="list-style-type: none"> <li>▪ SPH 121 Interpersonal Communications (H)</li> <li>▪ SPH 141 Public Speaking (H)</li> </ul>   | 3       | <ul style="list-style-type: none"> <li>▪ COMM 215 Interpersonal Communication</li> <li>▪ COMM 131 Public Speaking</li> </ul>         |
| Program Elective    | BUS 210 Business Law                                                                                                                                               | 3       | LEGL 225 Legal Environment of Business                                                                                               |

- **Cecil program requirements and elective credits applied to the TU degree: 31 credits**

- **Total Cecil credits applied to the TU Core Curriculum to fulfill TU general education requirements: 37 credits (includes courses taken at Cecil to meet general education requirements [see Table 1] and program requirements [see Table 2] for the A.A. degree)**
- **Total Cecil credits transferred to TU: 60-64**

While Cecil's A.A. degree in Business Administration Transfer is 60 credits, Cecil students may transfer a maximum of 64 credits toward TU's B.S. in Health Care Management degree program. The application of these additional credits beyond the 60-credit standard will be determined by TU on an individual case-by-case basis. If students do not adhere to the courses outlined above in Tables 1 and 2, they are not guaranteed completion of the bachelor's degree in two years. Refer to section 2 for specific course details and transfer planning information.

## **Section 2: Cecil Course Selection & Transfer Details**

This section explains any specific course selections made in section 1 and provides transfer planning guidance specific to this degree plan. Students must follow the course selections outlined in this document. If students do not complete any or all of the courses outlined in this agreement, they will be required to complete the outstanding requirements at TU.

### **GENERAL EDUCATION**

The following information explains the transfer of students' general education courses:

- TU will recognize the courses in Table 1 (see section 1) as a completed general education program. Students will receive a core package that satisfies most of the TU Core Curriculum without the need for course-by-course placement in specific Core Curriculum requirements.
- Students entering into this agreement will need to complete one Core Curriculum requirement at TU, Advanced Writing Seminar (Core 9). Students not completing the courses listed in Tables 1 and 2 above will be required to complete additional Core Curriculum requirements at TU.

### **PROGRAM REQUIREMENTS**

Students must take the following course in order to also satisfy required courses in the major at TU. Students must earn a minimum grade of C in each of the following courses.

- **BUS 187 Business Ethics** transfers to TU as **PHIL T71 Business Ethics**. This will satisfy Core 14 Ethical Perspectives and the major requirement of **HCMN 441 Legal and Ethical Issues in Healthcare Administration** at TU. Students will

not be required to take **HCMN 441. PHIL T71** will not count toward the TU degree requirement for 32 upper-level credits.

### **PROGRAM ELECTIVES**

Students must take the following courses in order to also satisfy required courses in the major at TU. Students must earn a minimum grade of C in each of the following courses.

- **BUS 210 Business Law** to satisfy the minor requirement of **LEGL 225 Legal Environment of Business**.

### **LOWER-LEVEL EQUIVALENTS OF UPPER-LEVEL COURSES**

A course number beginning with T or F indicates that it is a lower-level equivalent of an upper-level TU course. **PHIL T71 Business Ethics** will satisfy a general education requirement but will not count toward the TU degree requirement for 32 upper-level units.

### **Section 3: Degree Requirements to be Completed at TU**

This section outlines the degree requirements for students transferring into the B.S. in Health Care Management. Refer to section 4 for additional major requirements, recommendations, and university-wide degree requirements.

### **CORE CURRICULUM REQUIREMENTS: 3 UNITS**

Core 9 Advanced Writing Seminar (3 units) (this will be satisfied by ENGL 317 Writing for Business and Industry in the major)

### **MAJOR REQUIRED COURSES: 39 UNITS**

GERO 101 Introduction to Gerontology (3 units)

HLTH 207 Health Care in the U.S. (3 units)

HCMN 305 Health Administration (3 units)

AHLT 311 Human Resource Management for Allied Health Professionals (3 units)

HCMN 413 Services and Housing for the Long-Term Care Consumer (3 units)

HCMN 415 Financing and Organization of Health Care Services in the U.S. (3 units)

HCMN 435 Health Information and Quality Management (3 units)

AHLT 445 Research Methods in Interprofessional Health Studies (3 units)

HCMN 495 Health Care Management Internship (12 units)

ENGL 317 Writing for Business and Industry (3 units) (this is counted above in the Core Curriculum requirements)

### **REQUIRED BUSINESS ADMINISTRATION MINOR: 9 UNITS**

MKTG 341 Principles of Marketing

MNGT 361 Leadership and Management

FIN 330 Essentials of Financial Management

**LONG-TERM HEALTH CARE TRACK (OPTIONAL): This option is not available at the TUNE campus.**

Take the following for 9 units:

- GERO 350 Physical Health and Aging
- HCMN 417 Long-Term Care Ethical Problems
- HCMN 419 Long-Term Care Administration

**GENERAL ELECTIVES: 12 UNITS**

The total number of elective units required will be determined by the total units completed within the major. Electives can be additional major electives or courses for personal interests.

**BACHELOR’S DEGREE REQUIREMENTS FOR ALL STUDENTS:**

- A grade of C (2.0 GPA) or higher is required in all major courses and prerequisites.
- A cumulative GPA of 2.0 is required.
- 32 units of the bachelor’s degree must be completed at the upper level (courses numbered 300 or above).

**Degree Completion Summary**

|                                                                          |                  |
|--------------------------------------------------------------------------|------------------|
| <b>Total Units Required for TU B.S. in Health Care Management Degree</b> | <b>120 UNITS</b> |
| <b>Cecil A.A. Degree in Business Administration Transfer</b>             | <b>60</b>        |
| <b>Completion of Core Curriculum at TU</b>                               | <b>3*</b>        |
| <b>Health Care Management Major Required Coursework at TU</b>            | <b>36*</b>       |
| <b>Business Administration Minor Coursework at TU</b>                    | <b>9</b>         |
| <b>General Electives Taken at TU</b>                                     | <b>12</b>        |

*\*Students will fulfill the three-unit Core Curriculum requirement for Core 9 by taking ENGL 317 Writing for Business and Industry which is a required course for the Health Care Management major but is not counted in the unit total for the major required coursework in the above table. The Health Care Management major at TU requires a minimum of 120 units for degree completion.*