

NAME: _____
TU ID: _____
POSITION TITLE: _____
CONTINGENT CATEGORY: _____
PROJECT: _____ GRANT # _____

EMPLOYMENT CONTRACT
FOR SPONSORED PROJECT PERSONNEL
TOWSON UNIVERSITY

This Employment Contract ("Contract") is made this _____ and between Towson University ("TU"), an agency of the State of Maryland and _____ ("Employee"). In consideration of the mutual promises and agreements set forth in this Contract, TU and the Employee agree as follows:

1. Position

- a. The Employee is assigned to the position of _____, which shall include but not be limited to the following duties and responsibilities:

2. General Conditions

- a. This Contract is to be interpreted and administered in accordance with the USM policy and the TU Implementation Guidelines on Contingent Status Employment for Non-exempt and Exempt staff employees. ("Policy on Contingent Staff Employment").
- b. This Contract is for _____ months, commencing on _____ and ending _____. In accordance with Section III.B.3 of the Policy on Contingent Staff Employment, the Employee serves at the pleasure of the University; accordingly, the University may terminate the contract for any reason.
- c. This Contract is not an appointment to the non-exempt or exempt staff ("Regular Staff") of the University. Employment policies and procedures applicable either to the faculty or to the University's Regular Staff will not apply to this position unless otherwise provided in this Contract. In accordance with Section IV.B.4 of the Policy on Contingent Staff Employment, this appointment shall not be converted to a Regular Staff position, whether or not the employee has two consecutive years of service in the position.
- d. An employer/employee relationship shall exist.

_____ Long Term Disability Insurance

_____ Life Insurance

_____ State Health Insurance available to contractual employee (Payroll deductions will not be available. All premiums must be paid directly to the provider).

_____ Supplemental Retirement Annuity.

Recommended by Dean

Towson University

Date

Date

Employee

Date